

TERMS AND CONDITIONS

1. The name shall be "THE CATERHAM ART GROUP" (Group).
2. The general administration of the Group shall be vested in an Executive Committee (The Committee) consisting of Chairman, Vice-Chairman, Hon. Secretary, Hon. Treasurer, Hon Programme Secretary and a maximum of six other members. All members of the Executive Committee shall hold the office to which he or she is appointed until the conclusion of the next ensuing Annual General Meeting (AGM), but any member of the Group, including past and existing members of the Executive Committee, shall be eligible for election or re-election to that Committee. The Committee shall have the power to co-opt three additional members in any one year. Nominations, which must be submitted in writing to the Hon. Secretary, may be submitted by any member at any time prior to the commencement of the AGM. The Hon. Secretary shall ascertain which members of The Committee are willing to stand for re-election and submit a block nomination in respect of them. No person shall be nominated unless he or she has consented thereto.
3. The aim of the Group shall be to provide Caterham and district practising artists and art enthusiasts, of both professional and amateur status, with an established association for the promotion and development of their mutual interests. The term "district" shall be taken to mean within a radius of fifteen miles of Caterham. Artists living a greater distance from Caterham may become members if associated with, or having had associations with, Caterham.
4. Artists and Full-time Students desiring to become members may do so on payment of the subscription prescribed for such membership in accordance with the provisions of Rule 5. The Committee may invite people who are actively involved in the promotion of the Group to become Honorary Life Members.
5. The subscription rate shall be determined by The Committee for that year. All subscriptions become due at the beginning of January and are paid by the time of the AGM to entitle all members to participate in all the Group's activities
6. Group funds shall be expended for the general benefit of members and to further the aims of the Group.
7. Workshop fees are due at the time of booking. If for any reason the workshop cannot be attended, notice is to be given 24hrs before the workshop and the booking can be carried forward to another future workshop. There is no refund for a workshop.
8. The general activities of the Group may include outdoor sketching parties, study and discussion meetings, lectures, critique forums, practical studio group work, public exhibitions and museums, and exchanges of visits of neighbouring groups.
9. Public exhibitions are usually held annually. All members are entitled to exhibit at the Annual Exhibition and may submit up to the number of works stipulated from time to time by The Committee and in accordance with their instructions. All work must be original, i.e. not copied from any other artist/source. Works submitted to the ~~Main~~ Annual Caterham Art Group Exhibition must have been executed within the previous five years, and not previously exhibited in the Annual Exhibition. Works may be rejected on submission, if ~~not~~ deemed offensive ~~to be of an~~ appropriate standard, or if inadequately framed.
10. Handling and/or hanging fees may vary at the discretion of The Committee. The Group shall deduct a percentage of the sale price as a contribution to the Group's funds.
11. Works ~~accepted for public~~ in exhibitions shall be purchased only by direct negotiation between the authorised representative of the Group and the buyer and not between an individual member

and the buyer. ~~No member shall personally attempt to influence the disposal of works at a Group Exhibition.~~

12. An Annual General Meeting of members shall be held ~~annually~~, within a period not exceeding 15 months since the date of the last such meeting.

13. The business of the AGM shall be to receive reports of the year's work from the outgoing Officers and The Committee, to submit resolutions appertaining to the Group, to elect Officers and Committee members for the ensuing year, appoint an Honorary Auditor and to consider, if approved, making amendments or additions to the rules. Notices of suggested amendments shall be circulated to all members 14 days prior to the AGM.

14. A quorum at The Committee Meetings shall be four (Officers counting as members of The Committee). A quorum at the AGM will be 20 per cent of the membership.

15. The Chairman for the year shall act as Chairman of all General and Committee Meetings and shall have a casting vote. If they are unable to attend, their place shall be taken by the Vice-Chairman or another agreed committee member.

16. Decisions at AGM and Committee Meetings shall be in accordance with the voting of the majority.

17. An extraordinary AGM may be called by the Committee for any special reason or by a petition signed by 20 per cent of the members.

18. A banking account shall be opened in the name of the Group and cheques shall be drawn on the signatures of the Treasurer or other signatories appointed by the Treasurer.

19. In the event of the dissolution of the Group, the funds will be transferred, at the discretion of The Committee, to a new or similar group or groups in the district, as defined in Rule 3. This could include a charitable organisation that offers artistic facilities to local residents.

20. The services of all Officers and Committee members shall be given in an honorary capacity.

21. The Committee is empowered to appoint a President in a non-executive capacity. In the event of a vacancy, the Hon. Secretary will accept written nominations from any member 14 days prior to the AGM, providing the nominee's consent has been given.

22. Caterham Art Group maintains a safe and friendly environment for its members and friends at its events. Therefore, The Committee reserves the right to withdraw membership, by majority vote, if a member's behaviour is deemed unacceptable.

www.caterhamartgroup.org.uk