

1. The name shall be "THE CATERHAM ART GROUP".
2. The general administration of the Group shall be vested in an Executive Committee consisting of Chairman, Vice-Chairman, Hon. Secretary, Hon. Treasurer, Hon Programme Secretary and a maximum of six other members. All members of the Executive Committee shall hold the office to which he or she is appointed until the conclusion of the next ensuing Annual General Meeting, but any member of the Group, including past and existing members of the Executive Committee, shall be eligible for election or re-election to that Committee. The Committee shall have the power to co-opt three additional members in anyone year. Nominations, which must be submitted in writing to the Hon. Secretary, may be submitted by any member at any time prior to the commencement of the Annual General Meeting. The Hon. Secretary shall ascertain which members of the Committee are willing to stand for re-election, and submit a block nomination in respect of them. No person shall be nominated unless he or she has consented thereto.
3. The aim of the Group shall be to provide Caterham and district practising artists, of both professional and amateur status, with an established association for the promotion and development of their mutual interests. The term "district" shall be taken to mean within a radius of fifteen miles of Caterham. Artists living a greater distance from Caterham may become members if associated with, or having had, associations with Caterham.
4. Artists and Full-time Students desiring to become members may do so on payment of the subscription prescribed for such membership in accordance with the provisions of Rule 5. The Committee may invite people who are actively involved in the promotion of the Group to become Honorary Life Members.
5. The subscription rate shall be determined by the Committee for that year. All subscriptions become due at the beginning of January and paid by the AGM to entitle all members to participate in all the Group's activities
6. Group funds shall be expended for the general benefit of members and to further the aims of the Group.
7. Workshop fees are due at the time of booking. If for any reason the workshop cannot be attended, notice is to be given 24hrs before the workshop and the booking can be carried forward to another future another workshop. There is no refund for a workshop.
8. The general activities of the Group may include outdoor sketching parties, study and discussion meetings, lectures, critique forums, practical studio group work, public exhibitions and exchanges of visits of neighbouring groups.
9. Public exhibitions are usually held annually. Members entitled to exhibit at the Annual Exhibition may submit up to the number of works stipulated from time to time by the Committee and in accordance with their instructions. All work must be original, i.e. not copied from any other artist/source. Works submitted to the Main Annual Caterham Art Group Exhibition must have been executed within the previous five years, and not previously exhibited in the Main Exhibition. Works may be rejected on submission, if not deemed to be of an appropriate standard, or if inadequately framed.
10. Handling and/or hanging fees may vary at the discretion of the Committee. The Group shall deduct a percentage of the sale price as a contribution to the Group's funds.
11. Works accepted for public exhibition shall be purchased only by direct negotiation between the authorised representative of the Group and the buyer and not between an individual member and the buyer. No member shall personally attempt to influence the disposal of works at a Group Exhibition.
12. An Annual General Meeting of members shall be held annually, within a period not exceeding 15 months since the date of the last such meeting.
13. The business of the Annual General Meeting shall be to receive reports of the year's work from the outgoing Officers and Committee, to submit resolutions appertaining to the Group, to elect Officers and Committee for the ensuing year, appoint an Honorary Auditor and to consider, and if approved, make amendments or additions to the rules. Notices of suggested amendments shall be circulated to all members 14 days prior to the Annual General Meeting.

14. A quorum at Committee Meetings shall be four (Officers counting as members of the Committee) and at General meetings 20 per cent of the membership.
15. The Chairman for the year shall act as Chairman of all General and Committee Meetings and shall have a casting vote. If they are unable to attend, their place shall be taken by the Vice-Chairman or another agreed committee member.
16. Decisions at General Meetings and Committee Meetings shall be in accordance with the voting of the majority.
17. Extraordinary General Meetings may be called by the Committee for any special reason or by a petition signed by 20 per cent of the members.
18. A banking account shall be opened in the name of the Group and cheques shall be drawn on the signatures of the Treasurer alone, or other appointed signatories.
19. In the event of the dissolution of the Group, the funds will be transferred, at the discretion of the Committee, to a new or similar group or groups in the district, as defined in Rule 3. This could include a charitable organisation that offers artistic facilities to local residents
20. The services of all Officers and Committee shall be given in an honorary capacity.
21. The Committee is empowered to appoint a President in a non-executive capacity. In the event of a vacancy, the Hon. Secretary will accept written nominations from any member, 14 days prior to the Annual General Meeting, providing the nominee's consent has been given.

[www.caterhamartgroup.org.uk](http://www.caterhamartgroup.org.uk)